

Sample Resolution

The following is an example of a correctly formatted resolution:

FORUM: The General Assembly

QUESTION OF: Establishment of permanent peace on the Korean Peninsula

SUBMITTED BY: Republic of Korea

THE GENERAL ASSEMBLY,

Recognizing the proliferation of nuclear weapons in the Korean Peninsula,

Noting that emergency aid needs to be combined with long terms developmental assistance in order to stabilize the Democratic People's Republic of Korea (DPRK),

Welcoming recent developments as a means to establish a permanent solution,

1. Encourages DPRK to rejoin the Six Party Talks, for the continuation of dialogue leading to:
 - a) dismantling of its nuclear weapons
 - b) continued building of community in international diplomacy;
2. Calls upon the United Nations member states and other non-governmental organizations (NGOs) to provide humanitarian assistance, food aid support and agricultural rehabilitation to alleviate humanitarian consequences of the economic crises in the DPRK;
3. Strongly recommends that the two Koreas continue to participate in an active cultural exchange through ways such as, but not limited to:
 - a) reunions
 - b) sporting events
 - c) development of tourism industries such as but not limited to:
 - i. ecotourism
 - ii. cultural tourism
 - d) media
 - e) education.

Abbreviations after the term is first used, thereafter only the abbreviation is used

Commas separate each preambulatory clause.

Single line spacing between clauses

Semi-colons separate each operative clause

Colons separate operative clauses from sub clauses and sub clauses from sub-sub clauses

Period comes only at the end of the resolution

First letters of sub-clauses and sub-sub-clauses are not capitalized

Indent spaces by using tab

Resolutions

- Times New Roman size 12 is used throughout the entire resolution
- The heading is at the top of the resolution, with three components, **bolded**, in the following order: **FORUM:**, **QUESTION OF:** and **SUBMITTED BY:**
- After the title of the resolution, a single line spacing is placed, followed by the full name of the forum written in capital letters with a comma at the end
- Acronyms and abbreviations are spelled out the first time they are mentioned, in the following manner: United Nations Educational, Scientific and Cultural Organization (UNESCO)
- Single line spacing between all preambulatory/operative clauses
- The entire resolution is one sentence; thus a period comes only at the end of the resolution

Preambulatory Clauses

- The introductory word/phrase of each preambulatory clause is *italicized*
- Only a selected set of phrases can be used as the introductory word/phrase
- The first letter of the introductory word/phrase is capitalized
- No introductory word/phrase can be repeated in a resolution
- Commas separate the preambulatory clauses from each other

Operative Clauses

- Each operative clause is numbered: 1., 2., 3., 4., ...
- The numbers of the operative clauses align with the first words of the preambulatory clauses
- The introductory word/phrase of each operative clause is underlined
- Only a selected set of phrases could be used as introductory word/phrase
- The first letter of the introductory word/phrase is capitalized
- No introductory word/phrase can be repeated in a resolution
- Semi-colons separate operative clauses from each other
- Sub-clauses are lettered: a), b), c), d), ...
- Sub-sub-clauses are numbered with Roman numerals: i., ii., iii., iv., ...
- The Roman numerals of sub-sub-clauses are right justified
- Sub-clauses and sub-sub-clauses are indented by using tabs, **not** by using individual spaces (sub-clauses are tabbed once and sub-sub-clauses are tabbed twice)
- First letters of sub-clauses and sub-sub-clauses are not capitalized